

The Anacortes ART Shacks at the PORT

Welcome to the ART Shacks Co-Op. Our mission is to provide a creative outlet for artists and crafters who provide a diverse mix of products for purchase. The audience is tourists, visiting boaters, and locals. An artist cooperative provides its artist the ability to show and sell their art or crafts in a way that they may not be able to on their own and/or provide more opportunities to connect with buyers and lovers of art. The Shack(s) is operated by all artists and for the benefit of all artists.

The shacks are available year round. In the winter months, the shacks may be used as studios or for private classes.

Costs:

Three options available: 1. One person, \$100 per week. 2. Two people, \$50 per week. 3. Three people, \$35 per week. 4. Four people, \$28 per week.

Commission:

The Anacortes Arts Commission will receive a 20% commission on sales over \$125.00 per artist.

Commitment:

The shacks will be open Thursday through Sunday from 10:30 am to 4:30 pm. The Anacortes Arts Commission reserves the right to modify the hours and days open during the height of tourist season and special events. Artists will commit to a two-week period of time. An artist(s) may sign up for more than one two-week period throughout the year. The Anacortes Arts Commission reserves the right to limit the schedule of an artist to once a quarter. During the two-week period, the artist must be available for shifts when the shack(s) are open.

The artist or their personal artistic design must create all arts or crafts. No imports or store-bought items allowed.

Now for some small print:

1. **Schedule:** Artist commit to a two-week commitment. We reserve the right to limit it to once per quarter. If an artist is scheduled and fails to cover their shifts twice in one year, we reserve the right to discontinue their ability to participate. Scheduling will be based on how many artists are participating during the two-week time period and with input from the artists. If unable to work a shift, the artist is responsible for finding a replacement, either another artist on the schedule or an approved volunteer or artist. Artists are responsible for their shifts. If a volunteer is unable to work a shift, the artist is responsible for finding another volunteer. In addition, artists may be asked to volunteer for extended summer or holiday hours and special events.

Please be polite, professional and courteous while on duty.

2. **Display: Artist is responsible for their display space and display equipment.** The Art Shacks are an open area with shared space. Everyone is expected to respect the space assigned. The primary purpose is to effectively display and sell artists' artwork. Artists will be allotted a fair amount of available space based on how many are participating in the space and the type of art or craft. Artists will be required to provide their own lights. During the summer months (nice weather) an artist may be allowed to expand their work out on the deck with additional display stands or card rack with permission from the Anacortes Arts Commission Chair and in respect to the other artists. The Anacortes Arts Commission

Chair is the decision-making authority in regards to all display issues or questions that may arise. During set-up and take down, artist is responsible for their work.

3. **Inventory:** Artist is responsible for inventory, pricing, and will provide a detailed list of items while on display. All work on display must be for sale. Artists will maintain an up-to-date inventory list of all their artwork on display. The Anacortes Arts Commission reserves the right to approve the art/craft on display. Approval can be revoked if guidelines are not followed and/or by discretion of the Commission.

4. **Volunteer:** Volunteers will be required. We are seeking volunteers to help with management and coordination of the Shacks, volunteers will receive one to two weeks free rental, based on hours volunteered.

5. **Finances:** All sales will be made through a Point-of-Sale system provided by the Anacortes Arts Commission. The sales will be deposited into the account of Fidalgo Culture (a non-profit organization for the Anacortes Arts Commission.) On, or around, the 15th of the following month, checks will be dispersed to the artist for any sales made, minus the 20% commission on sales over \$125.00. The AAC and Artists working the shacks will not be held responsible for loss or thefts. Artists will be required to pay for the rental of the shack prior to their committed time scheduled.

Although every reasonable effort will be made to ensure the safety of artwork on display, the AAC and artists scheduled cannot be held responsible for any artwork loss or damage. The AAC and the City of Anacortes are not liable for any thefts, losses, fire, or any other damages to art while on display or to personal articles.

During their scheduled time, artists are responsible for the key, opening and closing, making sure all products and building are secure at the end of the day. If any cash or checks are collected, the funds will be given to Parks and Rec at City Hall.

Artists will provide an email address, a phone and cell number, and a physical address.

Thank you for participating in the Art Shacks at the PORT. This is a great opportunity for artists to sell their work and to broaden their market.

Anacortes Arts Commission
Anacortesartscommission.com

